C O L L E G E  C O U N C I L
General Meeting Minutes

Date: Monday, 24th August, 2015
Time: 6.15 pm

Location: Phoenix College – Sebastopol Campus Conference Room / Staff room for Dinner (7 pm)

Ground rules for our meeting
1. We all participate and contribute – everyone is given opportunity to voice their opinions
2. We actively listen to what others have to say, seeking first to understand, then to be understood
3. We follow-up on the actions we are assigned responsibility for and complete them on time
4. We give and receive open and honest feedback in a constructive manner
5. We use data to make decisions (whenever possible)
6. We strive to continually improve our meeting process and build time into each agenda for reflection.

All matters discussed at these meetings are private and confidential.

Present / Apologies:
Appointed council

P or AP Parent Members : P or AP Community Members P or AP DEECD Members
P Jarrod Page P Peter Broadhead P Scott Dellar
P Brett Page P Brenton Hancock P Karen Snibson
P Georgina Hocking P Mick Benoit
P Roslyn Lonie AP Shellby Lonnie P Annette Bedford
AP Chris Ward P Caleb Daly AP Joshua Ebbels
P Karen Bartsch

Observers : by invitation
P Lorraine Hayes

Meeting to be followed by Dinner.

“That the attendance be approved and the apologies accepted”
Moved: Karen Nrtsch Seconded: Gina Hocking Carried

2. CONFIRMATION OF AGENDA - Call for additional items.
Additional items: Nil

3. CONFIRMATION OF MINUTES OF LAST MEETING
Minutes distributed.
Motion:
“That the minutes of the previous meeting are accepted as a true and correct record of the meeting July, 2015.”
Moved: Brett Page Seconded: Ros Lonie Carried

4. BUSINESS ARISING

4.1 Facebook page – followup next meeting - SDE / LHA - ongoing

World War 1 research - no action required. – Scott has made contact and confirmed that we will not be pursuing this any further.

4.2 Inward Source Subject Action
TABLED DET Mail x 4 DET Information Emailed / Tabled
Chris Ward Resignation from Council Emailed / Tabled

EXCURSIONS – Details emailed.
Where Details Action
Semester 2 Emailed /Approved
04/08/2015 Loddon Prison Visit AGR - Humanities Emailed /Approved
19/08/15 Lake Wendouree Canoeing TDO – Outdoor Ed Emailed /Approved
20/08/15 Navigating Melbourne CBD ACO - VCAL Emailed /Approved
25/08/15 Navigating Melbourne CBD ACO - VCAL Emailed /Approved
31/08/15 Beeripino Bushwalk TDO – Outdoor Ed Emailed /Approved

Outward Correspondence
ELKE GUNN
Kylie Mayne
LHA LHA Sent Sent
6. REPORTS

6.1 Principal's Report: circulated - As reported.
Additional enrolments continue to increase our staffing numbers.

6.2 Finance Sub Committee Report: circulated
Recommendation:
“That Council endorses the financial reports 01/07/2015 - 30/07/2015 and payments as presented. And 2016 Educational Costs be endorsed as presented.”
Moved: Scott Dellar Seconded: Carried
Next Meeting date: October 26th, 2015

6.3 Facilities Sub Committee Report: Included in Principal's report
Did not meet but lots of works on going.

6.4 Occupational Health and Safety Report - Verbal
Emergency Evacuation practice successful. New maps and plans are now displayed in appropriate areas.
OHS visit from Sally October 22nd to check progress.

6.5 College Policy and Development Sub Committee - Minutes distributed
Village Mascot brief.
Recommendations have now been presented from the Student Vote:
- Albion Sharks
- Bonsai Bears (Koala)
- Cornish Crocs
- Piston Devils (Tasmanian)
Motion:
“That Council endorses the recommendations as presented and the names are adopted as Endorsement that the Staff sports uniform is changed
Moved: Karen Snibson Seconded: Brenton Hancock Carried
Next Meeting date: October 12th, 2015
- School Flags -
- School Bags -
- Monitor the Sports shorts for girls to be investigated.

6.6 Student Leadership Report -
- Book week - great student participation.
- Phoenix News program keeping the students up to date with what is going on.
- Valedictory Dinner planning commenced.
- Year 12 area working well.
- Year 12 presentation on leadership preparation presented to encourage nominations for 2016 Leadership Positions.
- Alpine school - 4 positions offered for 2016.
- Rotary South Presentation by Merve Lewis Public Speaking Award Winner - Sanjay

6.7 BSCH Governance Group - did not meet.
Motion: That all reports be accepted as presented.
Moved: Karen Bartsch Seconded: Brett Page Carried

7. GENERAL BUSINESS

7.1 Resignation of Chris Ward from Council.
Elke Gunn Retirement Dinner – August 20th. Successful night.

7.2 Stage 3 build (Principal's Report)

7.3 Scott Dellar retired from DET 29/09/2015

7.4 A graduating psych work at school one day per week - KSN Placement for internship at Phoenix College – Volunteer basis.

Next Meeting - October 26th, 2015 - 6.15 pm General meeting
November 23rd
December 7th (Christmas Dinner meeting)

Actions required:

<table>
<thead>
<tr>
<th>Action</th>
<th>Who</th>
<th>Timeline</th>
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<tbody>
<tr>
<td>Letter of thanks to Chris Ward for time spent on Council</td>
<td>LHA</td>
<td>ASAP</td>
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<tr>
<td>Followup on the Psychologist – student to work on site.</td>
<td>LHA</td>
<td>ASAP</td>
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